# INSTRUCTIONS ON HOW TO PAY FOR SCHOOL EVENTS WITH PARENT ONLINE PAYMENTS (POP)

Please access Tuggerah Public School website <a href="https://tuggerah-p.schools.nsw.gov.au">https://tuggerah-p.schools.nsw.gov.au</a> to make a payment. This is our preferred method of payment as it is secure, 24 hours access and immediate receipt number given.

A "Make a payment" tab will be located in the ribbon bar on the front page of the Tuggerah Public School's website. By selecting "Make a payment", you will be taken to a secure Westpac payment page and will no longer be on the school's website. \*Insert your family details\*

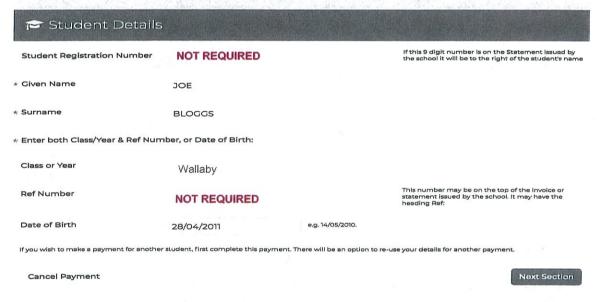


#### STEP 1

Westpac Banking Corporation [AU] https://quickweb.westpac.com.au/OnlinePaymentServiet3?action=EnterAccount&communityCode=DETSQW&supplierBusinessCode=326.

## Make a Payment

Enter your payment details below. Fields marked with an asterisk ( \* ) are mandatory.



#### STEP 2

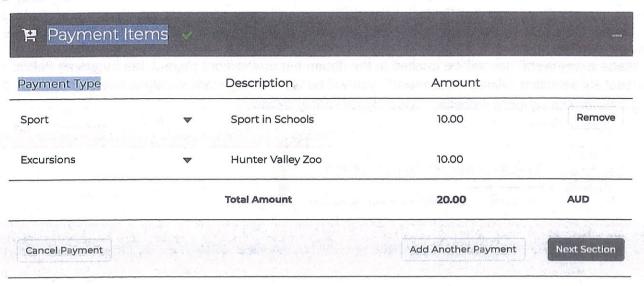
Cancel Payment

\* Contact Phone Number O407123456

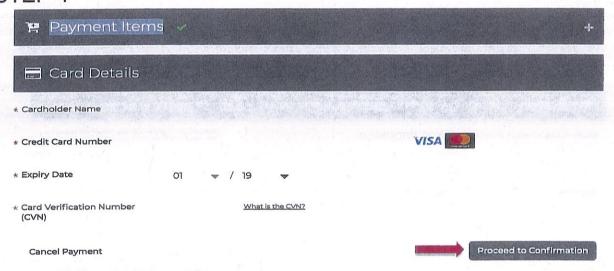
\* Contact Email Address a.bloggs@hotmail.com

**Next Section** 

### STEP 3

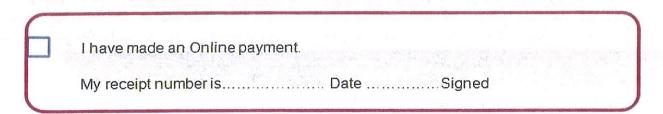


# STEP 4



#### Receipt Number

Once you have completed your transaction can you please ensure that you place this number on the permission note that you sign and return to the school as proof of payment.



Please note that POP payments are for school business only – canteen events and P & C fundraisers are NOT to be paid online on the school website or Skoolbag app,