


# INSTRUCTIONS ON HOW TO PAY FOR SCHOOL EVENTS WITH PARENT ONLINE PAYMENTS (POP)

Please access Tuggerah Public School website <https://tuggerah-p.schools.nsw.gov.au> to make a payment. This is our preferred method of payment as it is secure, 24 hours access and immediate receipt number given.

A "Make a payment" tab will be located in the ribbon bar on the front page of the Tuggerah Public School's website. By selecting "Make a payment", you will be taken to a secure Westpac payment page and will no longer be on the school's website. **\*Insert your family details\***

NSW Department of Education Select Language Log In

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## Tuggerah Public School

Help each other  
T: 02 4352 1116 E: [tuggerah-p.school@det.nsw.edu.au](mailto:tuggerah-p.school@det.nsw.edu.au)

↑

About our schoolSupporting our studentsLearning at our schoolSchool transition programNotes and formsClass pagesParent informationContact us🔍

## STEP 1

Westpac Banking Corporation [AU] <https://quickweb.westpac.com.au/OnlinePaymentServlet3?action=EnterAccount&communityCode=DETSQW&supplierBusinessCode=326>

### Make a Payment

Enter your payment details below. Fields marked with an asterisk ( \* ) are mandatory.

🎓 Student Details

Student Registration Number	<b>NOT REQUIRED</b>	<small>If this 9 digit number is on the Statement issued by the school it will be to the right of the student's name</small>
* Given Name	JOE	
* Surname	BLOGGS	
* Enter both Class/Year & Ref Number, or Date of Birth:		
Class or Year	Wallaby	
Ref Number	<b>NOT REQUIRED</b>	<small>This number may be on the top of the invoice or statement issued by the school. It may have the heading Ref:</small>
Date of Birth	28/04/2011	<small>e.g. 14/05/2010.</small>

If you wish to make a payment for another student, first complete this payment. There will be an option to re-use your details for another payment.

Cancel PaymentNext Section

## STEP 2

Westpac Banking Corporation [AU] <https://quickweb.westpac.com.au/OnlinePaymentServlet3?action=EnterAccount&communityCode=DETSQW&supplierBusinessCode=326>

👤 Contact Details

* Contact Full Name	ANNIE BLOGGS	
* Contact Phone Number	0407123456	<small>e.g. 0249512345 or (02) 49512345</small>
* Contact Email Address	<input type="text" value="a.bloggs@hotmail.com"/>	

Cancel PaymentNext Section

### STEP 3

**Payment Items** ✓

Payment Type	Description	Amount	
Sport	Sport in Schools	10.00	<input type="button" value="Remove"/>
Excursions	Hunter Valley Zoo	10.00	
<b>Total Amount</b>		<b>20.00</b>	<b>AUD</b>

### STEP 4

**Payment Items** ✓ +

**Card Details**

\* Cardholder Name

\* Credit Card Number

\* Expiry Date 01 / 19

\* Card Verification Number (CVN) [What is the CVN?](#)

### Receipt Number

Once you have completed your transaction can you please ensure that you place this number on the permission note that you sign and return to the school as proof of payment.

I have made an Online payment.

My receipt number is..... Date ..... Signed

Please note that POP payments are for school business only – canteen events and P & C fundraisers are **NOT** to be paid online on the school website or Skoolbag app,